

NORTH PETHERWIN PARISH COUNCIL BUDGET 2019/20

Expenditure	Item	Notes	Agreed Budget 2017/ 2018	Actual spend 2017/18	Agreed Budget 2018/ 2019	YTD End Oct 2018 (7 mth)	Year end estimate Mar 2019	Actual spend 2018/19	Agreed budget 2019/20	YTD end Oct 2019 (7 mth)	Year end estimate (Mar 2020)	Actual spend 2019/20	Agreed budget 2020/21	Notes from 201920 budget setting Updated Nov 2019
			£		£	£	£	£	£	£				
Admin	Clerk's Salary	20 Hours per month	3000	2904	3000	1523.88	2800	2529.58	2800	1324	2500		2800	
	Employers Pension	None	0	0	0	0	0	0	0	0	0	0	0	
	Additional hours		0	0	0	0	0	0	0	0	0	0	0	
	Travel	mileage allowance for clerk	400	259	400	77	150	106.92	150	0	0	0	0	
	Office Expenses incl bullguard	Phone/Office/Stationery/Bullguard	350	51	200	56	150	120.38	0	50	200		200	Put 200 in reserves for 19/20– expect to spend. Need to put in budget again for next year.
	Office equipment	New laptop and printer	0	0	0	0	0	0	0	0	0	0	0	
	Advertising	vacancy	100	191	150	0	0	0	0	0	0	0	0	
	website	Hosting/Domain (Grant received)	250	205	250	204	204	204.07	220	220	220		1000	additional budget of £700 to cover accessibility requirements (support and alterations)
	Audit fee	Internal/External fees	100	165	200	45	45	45	50	45	45		150	150 was in reserves – 105 left. Expect to spend 250 2020/21 as will need external audit.
	Parish Hall Rental	cost of room x number of use.	250	0	250	165	315	165	200	165	165		200	
	Accountants	Payroll/Pension compliance	100	120	400	140	140	140	150	150	150		160	
	Legal advice		0	0	0	0	0	0	0	0	0	0	0	
	ICO							40					50	50 Now in budget (not done previously)
Insurance	Insurance	AON Insurance	500	359	700	322.12	322.12	322.12	350	301	301		350	
Training	Councillor Training	Courses/In house Training	300	0	300	0	150	0	0	15	15		0	150 in reserve – 135 left
	Clerks course fees	Training courses	200	0	200	45	150	45	0	0	0		0	200 in reserve – unspent
Maintenance	Bus shelter	See Project 2	0	0	0	0	0	0	0	0	50		0	
	Notice boards/ War memorial	For maintenance and repairs	100	0	100	0	0	0	0	74	100		100	26 left in reserve – glass replaced at school, 2021 budget to cover 1 further repair
	Subscriptions	CALC and SLCC	350	327	350	264	350	264.06	370	339	339		360	CALC plus SLCC
	Burial grounds, Parish Cemetery	upkeep	650	600	650	0	650	650	690	0	690		725	
	Dog bins/Litter bins	new spend for dog bin Firestone Lane	0	0	0	0	0	0	0	0	352		370	2019-20 0.75 year of emptying (Biffa quote at £4.50 per empty)
	Grit bins	refill	150	0	150	70.2	150	70.2	150	0	75		0	Assume 150 in reserve
	New bench			608		0	0	0	0	450	450		0	
	Defibrillator signs			5		0	0	0	0	0	0		0	
Elections	Election expense provision	Elections due May 2020	2000	1797	500	0	0	0	500	0	0		500	To be put into reserve
Donations	S.137 Donations	Limit £7.42x electors	100	20	100	25	25	25	50	25	25		600	Large increase for donations
	Parish Paths Partnership/agency	LMP, review each year	750	996	1000	0	796	796	1215	0	1215		1239	Confirmed figure from CC – should be cost neutral so not included in precept
	PHMC Parish Hall- donation	see Project 1	0	0	0	0	0	0	0	0	0		0	£4000 is in reserves
	North Petherwin Churchyard	Donation	50	50	50	50	50	50	50	50	50		50	
	Maxworthy Chapel	Donation	50	50	50	50	50	50	50	50	50		50	
	Navarino & Petherwin Gate graveyards	Donation	50	100	50	50	50	50	50	50	50		50	
	Copthorne	donation	50	50	50	50	50	50	50	50	50		50	
	Parish Plan		100	0	300	0	0	0	0	0	0		0	400 in reserve – unspent
	Youth club		0	0	0	0	0	0	0	0	0		0	
Projects	Graveyard design project	Projects	0	1694	0	0	0	0	0	660	660		0	Still 1446 to spend.
	Adopt Phoneboxes	as agreed	0	2	0	0	0	0	0	0	0		0	
	Playground (project 3)									8000	8000		0	Used reserve
	Project 5:dog bins/path	to be decided						0	2700	187	187		4000	Supply and fit of bin – now 2513 in reserve
	VE day												1500	
	Project 6 climate project with school												1000	
VAT	VAT		0	0	0	0	0	0	0	0	0		0	
	TOTAL:		9950	10553	9400	3137.2	6597.12	5723.33	9795	12205	15989		15504	

Approved 26.10.16

Approved 29.11.17

Approved 28.11.18

not budgeted/overbudget
taken from reserves as expected
projected underspend

Income

Income	Item	Notes	YTD End of Oct 18	Expected income to end of year	Actual income 2018/19	Agreed Budget 2019/20	YTD End Oct 2019
			£	£	£	£	
Precept	Precept	comes in 2 halves	4300	8600	£8,600.00	8580	4290
Grants	CTSG	Will decrease year on year	154.77	310	£309.53	228.59	114.3
	LMP	Should be cost neutral to footpath spend	0	1215	£1,214.52	1215	0
Burial Ground		Cannot predict	60	60	£320.00	260	260

Income

Expected income to end of year	Actual income 2019/20	Agreed budget 2020/21
8580		9000
228.59		198.52
1215		1238.84
520		260

Precept

Precept Calculations 2020/21							
Income							
Opening Balance 30/09/19	Current Account		16675				
	Business Res		2782				
+ Income 01/10/19 - 31/03/20	VAT refund		2054				
= Total funds				21511			
less Expenditure							
Est Expenditure 01/10/19 – 31/03/20	as per Budget Monitor			3460			
Estimated Balance c/fwd 2019/20				18051			
less							
Identified Reserve (1/3 of precept)	£9000 divide by 3			3000			
Ear Marked Funds :				9845			
Project 1 : Parish Hall	4000						
Project 2 Bus Shelter	0						
Project 3 Playground	0						
Project 4 : Complete burial ground	1466						
Savings for next election	1000						
Office supplies unspent	0						
Local plan unspent	400						
Audit fee unspent	105						
Training (Clerk and Councillors	335						
Noticeboard maintenance	26						
Project 5: School ideas projects	2513						
= amount available to reduce precept				5206			
Expenditure Budget 2020/21				13806			
less reduction				5206			
Precept 2020/21				8600			
Taxbase Band D Properties		Taxbase	Precept				
Proposed							
2020/21		300.31	£8,600	£28.64			
Actuals							
2019/20		293.85	8580				
2018/19		291.32	8600	£29.52			
2017/18		284.87	£9,950	£34.93			
2016/17		285.88	£12,000	£41.98			
2015/16		286.48	£11,495	£40.12			
2014/15		272.52	£3,600	£13.21			

Total incl 20/21 budget then makes 6513

Expected expenditure –£1239 (LMP) -£260 (cemetery) -£199 (CTSG)